

Regular Board Meeting Minutes September 19, 2017 7:30pm

ATTENDANCE

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

Deputy Reiners was present and shared there was nothing really going on.

ROAD REPORT

Doug Wille received an email that stated MnDOT would pay for gravel lift that is required as part of the increased maintenance on a prorated scale on 250th between Highway 52 and Highway 56. Jason Otte will take care of responding to the email and making a separate bill for it. Jason Otte and Doug Wille will work together on this project to get some money back from the County.

Jason Otte has not heard any more about the pavement by Greg's Meat. They should do the blacktop first then the rock. Dan Peine will check with Rich from Valley Paving Wednesday to see where they are at with it. Dan Peine will also try to coordinate a meeting to get a plan.

So far year to date we have paid Otte Excavating about \$76,000.00. Last month, in August we paid \$3,250.00 for ditch mowing. Jason Otte said they were going to try to do the rest of the ditch mowing soon. He was asked to bill the ditch mowing separately this time.

Jason Otte said he would try to get a hold of the phone company again to take care of the ditches by Freeburg's for the culvert and by Underdahl and Eney where the water runs onto the road. They cannot cut into the ditches since the phone lines are too shallow.

PLANNING COMMISSION SYNOPSIS

- **Mary Frandrup** – Mary Frandrup's son Brian presented a plan for 4 parcels to be made into 4 new parcels located at 26597 Rochester Boulevard, Randolph, MN 55065 with the homestead on it's own parcel. Parcel ID#s:
 - 17-02600-50-010
 - 17-02700-02-013
 - 17-02700-76-010
 - 17-02700-77-010

There was a question on the ratio of buildings to land since it needs to be 4.5% building foot print per total square foot of land excluding the homestead.

The following requirements need to meeting the following requirements:

1. 1.5 acre minimum lot size
2. Setback 60 feet from road right-of-way and 15 feet from property line
3. Minimum road frontage of 240 feet
4. Minimum lot depth 175 feet off the road
5. Maximum height of structures: farm uses 200 feet and non-farm use & conditional use 35 feet

Frandrups will have something drawn up for us and the County to approve from the surveyor. **Jim Sipe made a motion to approve the prospective property split of the 4 parcels provided none of the lots created are substandard lots. Doug Wille seconded. Motion carried.** Jim Sipe will sign the survey once it is completed since it was approved tonight.

- **Phil Simones** – looking at a property zoned AG: PID#17-02400-04-020, MLS#4871839 wondering if it is a buildable lot. Prior to April 21, 1982 we didn't have a zoning ordinance so property needs to be recorded and defined as a property prior to April 21, 1982 in order to have a buildable site. Phil said Dakota County told him maybe the township could waive that. If the township would waive it, it would be a variance. Chances are very slim a variance would be granted. It would require a Public Hearing, notifying neighbors of the requested variance. A fee of \$2,500.00 is required for this in which postage, meeting attendees fees and everything associated with that meeting is deducted from the \$2,500.00 the resident pays. Since the date this property was recorded per Dakota County was 1989 that deems the property to not be buildable. There is no road frontage either. Since Hampton Township is an AG Township they are fussy about one buildable per quarter quarter.
- **Ryan and Beth Sunquist** – requesting a permit for a 40x20 inground pool at their residence at 25400 Lewiston Blvd.

Jim Sipe made a motion to approve the Sunquist's 40x20 inground pool located at their residence at 24500 Lewiston Blvd contingent on them working with our Building Official, Benny Svien for the building permit. Dan Peine seconded it. Motion carried.

OLD BUSINESS

- Revision of Zoning Ordinance – Full Version – Fee schedule
 - Manuals are at shop to be printed 14 copies – should have these in a week or so

NEW BUSINESS

- Resolution to appoint Leo Nicolai as Treasurer – Oath of Office – **Doug Wille made a motion to approve Resolution 2017-8 effective 04/18/2017 to appoint Leo Nicolai as Treasurer. Dan Peine seconded it. Motion carried.** Resolution paperwork was signed and Leo Nicolai took Oath of Office.
- Resolutions – Dakota Electric and Patricia Johnson – Move to October agenda.
- Andrew Dahlen-security item #16 of Conditional Use Permit – Move to October agenda, Jim will check with Troy on this amount.
- FEMA Letter – we will put this money in the bank when it comes.
- Quality Propane Letter – FYI to file with correspondence.
- Cannon River One Watershed, One Plan Letter – FYI to file with correspondence.
- Dakota Electric ROW Permit #U-17-04 - Replace a pole and set a ped for underground service for River Country Coop on 250th located at 5454 250th Street East, Hampton, MN 55031 – Molly Weber to send copy of permit signed by Jim Sipe to Craig Knudsen
- Reminder: Dakota County Township Officer Meeting – Thursday September 21, 2017 @ 7pm-Dakota County Extension Office, Farmington, MN
- Census Letter – Jim reviewed the Census Letter & sent it back

OTHER BUSINESS-Board Members Only

The Board will sign the Minutes and the Treasurer Report.

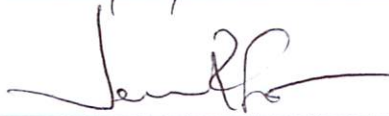
Doug Wille made a motion to approve signing of checks 5582 to 5601 and a motion to approve the claims list. Dan Peine seconded it. Motion carried. Checks were signed.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 9:00pm. Dan Peine seconded. Motion carried.

Date Signed: 10/17/17

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP REPORT
September 2017 – October 17, 2017 Meeting

Beginning Balance:

\$391,416.36

INCOME:

Dakota Electric – ROW Permit	\$ 500.00
J. Cooper- Permit	53.78
R. Sunquist – Permit	350.00
St. of MN – Refund	25.00
St. of MN – Rd. Allotment	888.97
Account Interest	13.24
ICS Account Interest	<u>96.54</u>
TOTAL INCOME:	\$1927.53

EXPENSES:

Supervisors – 3 rd Qtrs.	\$ 666.38
L. Nicolai – 3 rd Qtr. Treasurer	1113.71
Planning Commissioners – 3 rd Qtr.	720.32
M. Weber – Clerk	1554.84
J. Werner – Deputy Clerk	68.68
M. Weber – Misc. reimbursements, mileage	102.05
Post Master – office supplies	49.00
J. Otte – September Rent	500.00
Dakota County – Truth in Taxation	137.67
Otte Excavating – Road Work	4410.00
CNS Solutions – Website	30.00
Earl Anderson – Signs	303.72
Kennedy & Graven – Legal Aid	114.00
Benny Svien – Permit	32.18
Century Link – Phone	87.52
MN Revenue – 3 rd Qtr Withholding	27.33
PERA – 3 rd Qtr.	919.20
IRS – 3 rd Qtr. Withholding	<u>1288.10</u>
TOTAL EXPENSES:	\$12,122.67

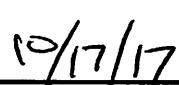
ENDING BALANCE:

\$381,221.22

Checks Not In: (7) \$852.14



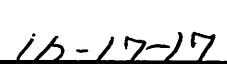
Jim Sipe, Chair



10/17/2017



Leo Nicolai, Treasurer



10/17/2017